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**PITCAIRN ISLAND COUNCIL**  
**Minutes of the Regular Council Meeting held at the Public Hall**  
**Commencing at 9.00am, 13<sup>th</sup> May 2020**

**Present:**

Mayor Charlene Warren-Peu, Deputy Mayor Kevin Young, Cr Ariel Harding, Cr Shawn Christian, Cr L Jaques Cr Michele Christian, Cr Lea Brown & Isec Heather Menzies.

**Apologies:** Administrator Nick Kennedy

**In attendance:** None

**Welcome:** The Mayor welcomed Council to the table and Cr L Jaques opened with a prayer.

<b>Agenda Item</b>	
<p>ACTIONS / Matters Arising from meeting of 14<sup>th</sup> April 2020 &amp; May 3<sup>rd</sup> 2020.</p>	<p>Cr M Christian advised she re-circulate the project proposal for the archaeological project to all Councillors as requested. It was noted the project is on hold due to Covid-19 travel restrictions.</p> <p>It was noted the Administrator posted the email from Laura Perry, about medivac access via French Polynesia, on the notice board and advised the community by radio, as requested.</p> <p>The function and scope of the regular Tuesday Check-in Meetings was discussed and further clarified at the SDP workshop of May 6<sup>th</sup> 2020 as agreed.</p> <p><b>FURTHER ACTION</b> The function and scope of the regular Tuesday Check-in Meetings will be included in the forthcoming Communications Policy.</p> <p>Council discussed and included recommendations and Special Council Meeting of May 3<sup>rd</sup> 2020 in its draft Governance SDP review on May 5<sup>th</sup> as agreed.</p> <p><b>FURTHER ACTION</b> The Mayor will lead a preliminary review of the Island Council Guiding Principles, Order &amp; Conduct policy, as agreed at the Governance SDP review of May 5<sup>th</sup> 2020.</p> <p>The Island Secretary recorded the meeting of May 3<sup>rd</sup> 2020 as a Special Council Meeting for standard circulation, as agreed at the Special Council meeting of May 3<sup>rd</sup>.</p>
<p>Approval the Regular Council Meeting Minutes of April 14<sup>th</sup> 2020</p>	<p><b>MOTION:</b> Deputy Mayor / Cr A Harding “That the minutes of the Regular Council meeting of April 14<sup>th</sup> 2020, as previously circulated, be confirmed”</p> <p>All in favour / Carried</p>
<p>Approval of the Special Meeting Minutes of May 3<sup>rd</sup></p>	<p>Cr M Christian noted that there were statements made at the meeting of May 3<sup>rd</sup> which were not noted in the minutes and lacked context.</p>

	<p>It was agreed the minutes would not be submitted for final approval until Cr M Christian, the Mayor and Island Secretary meet to review and, if necessary, re-circulate the minutes.</p> <p>ACTION Cr M Christian, the Mayor and Island Secretary will meet to review and, if necessary, re-circulate the minutes of May 3<sup>rd</sup> for approval.</p>
Update on Solar Energy Project development – Draft Tender	<p>Cr L Jaques lead discussion on the next phase of the draft tender document which has been sent back from Peggy Roudaut at SPC for further information.</p> <p>He advised that the tender document, sent in early January covered globally our requirements and this would be conveyed to SPC. It was agreed it is too early for some of the specifics they have requested to be provided. Cr Jaques advised he will go back to SPC and reaffirm that the island requires a design/build/install and train scenario, in the first stage once the tender is allocated. Within that first stage an initial site visit is required so that the successful tender can work collaboratively with Pitcairn on the design. This will include specifics like positioning of solar panels etc.</p> <p>ACTION - Cr Jaques will email SPC to progress the Solar Energy Project tender and report back to Council.</p>
General Notification - Receipt of Complaints	<p>The Mayor reported that she is in receipt of 2 complaints. Both are being managed in accordance with the Island Council Guiding Principles, Order &amp; Conduct policy. Cr Mayor-Warren Peu has nominated Cr Jaques and Deputy Mayor K Young to deal with the complaints and the Deputy Governor is standing in for the Administrator who is on medical leave.</p>
Council acknowledging receipt of Draft Minutes	<p>The Island Secretary requested that Councillors respond to Draft Minute approval requests in a timely and efficient manner going forward. Councillors agreed to do so.</p>
Re-approval of Draft Marriage Amendment regulation As recommended by Attorney General's Office	<p>Deputy Mayor K Young re-submitted the Draft Marriage Amendment regulation, which was initially submitted to Council for approval in 2018 but had not be recorded as such.</p> <p>MOTION: Deputy Mayor K Young / Cr A Harding "That Council approve the Draft Marriage amendment regulation 2018, as circulated." All in favour / Carried.</p>
Changes to EDF Projects	<p>The Mayor enquired as to whether Council wished to progress discussion about whether the size of the proposed Community Centre should be reduced. It was noted that any significant design changes would require calling an EDF Implementation Group meeting and further community consultation. There ensued general discussion about the purpose of the Centre and size requirements (from a Tourism perspective and it was agreed the plan will be left as is.</p>
Pitcairn Island Home Loans Status	<p>Cr L Jaques raised discussion about the impact of Covid-19 on people being able to pay existing loans and also the need to reconsider the quantum of loans available.</p> <p>He advised Council that, as DM Finance and Economics, he will submit a paper for Council's consideration to address both matters.</p> <p>There ensued general discussion and it was agreed that the types of loans and their associated payment plans will be listed in the paper</p>



	and, once agreed upon, these in-turn will be incorporated into the new GPI Financial Services Policy.
COP-13 Update	<p>Deputy Mayor K Young reported that the Governor has approved the amendment of the Local Government Regulations to comply with our obligations under the Convention for the Conservation of Migratory Species.</p> <p>MOTION: Deputy Mayor K Young / Cr L Jaques</p> <p>“That Council approve the draft amendment to Part IV-C of the Local Government Regulations to reflect additions to Appendix I of the Convention on the Conservation of Migratory Species of Wild Animals.”</p> <p>All in Favour / Carried</p> <p>ACTION - The Mayor and Isec will sign the amendment and post it to the Public notice board. Deputy K Young will forward the signed document to The Attorney General’s Office.</p>
Changes to the Philatelic Bureau	<p>Cr L Jaques advised that Tower Mint has formally been awarded the philately contract and good progress has been made after having been held up because of the covid-19 pandemic.</p> <p>There was general discussion about Pitcairn’s intellectual property, stock and artwork still being held by Russel Watson. Cr L Jaques advised he will enquire about these matters and report back to Council.</p> <p>ACTION Cr L Jaques will make enquires with PIO re Pitcairn’s intellectual property, stock and artwork still being held by Russel Watson and report back to Council.</p>
Formal record of Council actions following the review of the draft SDP and Activities Document.	<p>The Mayor thanked Council for the time and effort being put into finalising Council’s DRAFT SDP and Activities document noting that excellent progress has been made. In response to workshop discussions and decision the Mayor tabled the following motions:</p> <p>MOTION: Mayor/ Deputy Mayor “That, in consultation with the Administrator, the Mayor and Council will review the Island Council Guiding Principles, Order &amp; Conduct Policy.”</p> <p>All in favour / Carried</p> <p>MOTION: Mayor/ Deputy Mayor “That, in consultation with the Administrator, Council will develop and implement an overarching Communications Policy to better guide GPI communications and reporting practises.”</p> <p>All in favour / Carried</p> <p>MOTION: Mayor/ Deputy Mayor “That, in consultation with the Administrator, Council will develop and implement an overarching Financial Services policy.”</p>

	All in favour / Carried
<b>GENERAL BUSINESS</b>	
Pitcairn Covid 19 Financial Support package.	<p>The Deputy Mayor requested that the Mayor make enquires with Deputy Governor as to what progress has been made on the Covid 19 Financial support package which the Administrator was working on with DFID before he left the island.</p> <p>ACTION - The Mayor will ask the Deputy Governor for an update on the Pitcairn Covid 19 Financial Support Package and report back.</p>
DNA testing	<p>The Deputy Mayor suggested that the community might wish undertake DNA testing so as to trace lineage to any human remains which may be discovered going forward. He suggested this activity might well attract external funding and many in the community may be interested in participating. There ensued general discussion and it was agreed the Deputy Mayor will explore the concept further.</p> <p>ACTION- The Deputy Mayor will explore the concept further and report back to Council.</p>
Community Consultation	<p>The Deputy Mayor enquired as to whether the option to change or not change the size of the Community should go to the Community regardless of Council having decided the plan will stay as it. There ensued general discussion and it was agreed this will not be necessary Given the plan has not changed.</p>
New FCA	<p>The Mayor reported that new FCA is Mark Pickford will be arriving on the next ship. He is a qualified social and community worker who is currently working as a senior social worker at CMDHB (Middlemore Hospital) for 13 years. He has previously worked in remote communities in Australia but not as a social worker.</p>
Signage for Pamai Centre	<p>There was general discussion about the spelling of the Pitkern word Pamai, (which is the name of the land the new store is built on) and the challenges associated with using Pitkern names when there are no written language conventions.</p> <p>It was agreed that the spelling of the word will be that which is used at the land registry office.</p> <p>MOTION: Mayor / Deputy Mayor          "That Council approve the on-site location signage for the Pamai Centre, as circulate. The order will include an additional public notice board sign. The Pamai Centre artwork will be reviewed or ordered for delivery on the next supply ship."</p> <p>All in favour / Carried</p>
Covid – 19 Management Workshop	The next workshop will be held on 19 <sup>th</sup> April 11.00am

Meeting Closed: 11.00am

Next Regular Council Meeting: 24<sup>th</sup> June 2020 9.00am

SDP Meeting: 9.30 am Wednesday 19<sup>th</sup> May / Covid -19 Management Meeting 11.00am

Mayor Charlene Warren-Peu: *Warren* .....

Date: *9* / *6* / *2020*

