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PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the Public Hall
Commencing at 9.00am, 22nd January 2020

Present:

Mayor Charlene Warren-Peu, Deputy Mayor Kevin Young, Cr Ariel Harding, Cr Shawn Christian, Cr Michele Christian, Cr Lea Brown, Cr L Jaques & Isec Heather Menzies.

Apologies: Administrator (Leave)

In attendance: None

Welcome: The Mayor welcomed Council to the table and Cr L Jaques opened with a prayer.

Agenda Item	
Matters/Actions Arising from Minutes of 19 th , Dec 2019	<p><u>ACTION</u></p> <p>Cr K Young advised he is yet to compile materials for Exoplanet Naming PR of the for Tourism and local marketing but will do so.</p> <p>FURTHER ACTION:</p> <p>Cr K Young will compile materials for Exoplanet Naming PR for Tourism and local marketing.</p> <p><u>ACTION</u></p> <p>Cr L Jaques advised that the requirement for the successful tender for the Renewable Energy Project to travel to the island, to fully assess requirements, in advance of implementation, has been included in the request for tender document which was sent to the EU Jan 1st 2020.</p> <p><u>ACTION</u></p> <p>The Isec and Cr M Christian will compile Council's recommendations for fee increases and table the revised Guide for Visiting Vessels policy for approval by Tuesday 28th Jan.</p>
Minutes of 19 th Dec 2019, as previously circulated.	<p>MOTION: Cr M Christian / Cr L Brown "That the minutes of the Regular Council Meeting of 19th Dec 2019, as previously circulated, be approved." All in favour / Carried</p>
Out-going Mayor	
Minutes of 12 th Jan 2020, as previously circulated.	<p>MOTION: Cr M Christian / Cr L Brown "That the minutes of the Special Council Meeting of 12th Jan 2020, as previously circulated, be approved." All in favour / Carried</p>
In-coming Mayor	

<p>Handover from outgoing Mayor, Shawn Christian to incoming Mayor Charlene Warren-Peu.</p>	<p>Mayor C Warren-Peu advised she and outgoing Mayor S Christian have undertaken a preliminary hand-over of tasks and responsibilities. They will continue to liaise as required.</p>
<p>New Council – Roles and Responsibilities, Budget, Task Allocations</p>	<p>The following roles and responsibilities associated with Council’s SDP leads, subcommittees and advisor roles, as previously discussed, were formally allocated. SDP Council leads:</p> <ul style="list-style-type: none"> • Economy – Crs Young, Jaques & Brown • Repopulation - All Council Chaired by Mayor and actioned via workshops • Environment: Cr M Christian / Administrator • Renewable Energy: Crs Jaques & S Christian • Community – All Council Chaired by Mayor and actioned via workshops • Governance Communication sub-committee - Crs Young, Jaques & Brown <p>Legal & Policy Advisor - Cr Young Kevin</p> <p>Establish Council Policy Review Committee:</p> <ul style="list-style-type: none"> • Crs Young, Jaques, Brown & Harding <p>International Relations: Cr L Jaques will retain and work with Mayor Warren-Peu going forward with the intention that she will attend the next JMC, with Cr Jaques support if required.</p> <p>Child Safeguarding Advisor: Cr M Christian</p> <p>Cultural Development Advisor: Cr S Christian</p> <p>It was noted that Meeting Notes or Minutes will be kept for all Council sub-committees & workshop meetings etc to be held at the Isec Office.</p>
<p>Request to HMG / PIO - Terms of Reference for the pending Child Safeguarding review and proposed visit of Child Matters staff.</p>	<p>Cr L Brown advised she had emailed Evan Dunn, at the PIO, requesting a copy of the Terms of Reference for the proposed Child Safeguarding review. However, he had not responded.</p> <p>The Mayor followed up with emails to both Evan and the Deputy Governor. The Deputy Governor conveyed that the TOR for the pending March visit is now being developed.</p> <p>It was noted that developing the TOR retrospectively and at late notice (i.e. several weeks after the Administrator informed Council that Child Matters staff will be visiting the island for 11 days to undertake the review) was disrespectful, less than helpful and irregular.</p>

	It is anticipated the TOR will be available for Council's review and feedback next week.
Response to Council's Letter to the Governor re Henderson Island project and lack of communication.	Deferred until next Regular meeting.
Update of Divisional Activities for inclusion in Council's 2019 - 2024 SDP	Deferred until next Regular meeting.
Update of improved management of Active settlement applications and HMGs adherence to procedures.	Deferred until next Regular meeting.
Update required as to who are the Freight Forwarders for Tahiti supply ship run and local purchases.	<p>Deferred until next Regular meeting.</p> <p>It was noted Council has requested this information on a number of occasions with no response for HMG or PIO.</p> <p>There ensued general discussion regarding getting chilled and frozen goods, petrol and gas to Pitcairn via Tahiti. Cr L Jaques, as DM Finance and Economics, advised Store staff are working with PIO to do everything possible to mitigate compromising the freshness of produce and chilled and frozen goods.</p> <p>It was noted that the Deputy Governor previously stated elsewhere that HMG will underwrite necessary additional costs associated with getting materials and produce to the island in good condition. There was further discussion as to whether getting supplies through Tahiti is economically viable.</p>
Response to the Mayor's letter to the Governor re USAF space/ satellite monitoring on Pitcairn	<p>The Mayor advised she has received an email from the Governor in response to her correspondence about the USAF undertaking satellite monitoring from Pitcairn.</p> <p>The Governor stated that she can absolutely reassure the community that there are no plans for a for a US base to be established on Pitcairn. She wrote that the starting point is to always ensure the we (HMG) is doing what's best for Pitcairn and its community and the sustainability of that community. The Governor advised that the Administrator will raise the matter at the next scheduled public meeting so as to talk further about the plan.</p> <p>There ensued general discussion about USAF/UK relations and Pitcairn's position within this dynamic. It was agreed Council should continue to seek information and assurances on behalf of the community.</p>

	<p>It was agreed that Cr L Jaques will raise the matter at the 2020 JMC. And, Cr Young will compile a list of questions, from, Council for the Administrator /Governor.</p> <p>ACTION The Administrator will discuss the USAF satellite monitoring plan with the community at the next public meeting.</p> <p>ACTION Cr L Jaques will raise the matter at the 2020 JMC.</p> <p>ACTION Cr K Young will compile a list of questions, from, Council and the Community for the Governor. He will circulate the preliminary list to Council by Tuesday 28th Jan.</p>
eXXpedition Proposal approval request	<p>Cr M Christian outlined the proposal from eXXpedition, as previously circulated. There was general discussion as to the research parameters and it was then agreed that the eXXpedition team can undertake research within Pitcairn waters without restriction.</p> <p>Motion: Cr M Christian / Cr A Brown “That eXXpedition team be permitted to undertake research as stated in their proposal, within Pitcairn waters, without restriction.” All in Favour/ Carried</p> <p>ACTION Cr M Christian will advise the applicants of Council’s approval.</p>
FCA delivery of Child Safety and Well-being training for Council	<p>The, previously circulated memo to Council from FCA Fran Smith, which advised she is available to deliver refresher child safety & well-being training for both Council and Community members, was tabled and discussed.</p> <p>All Councillors agreed they would welcome local delivery of a child safety and wellbeing refresher workshop with the option of further training.</p> <p>ACTION Councillors will participate in a child safety and well-being refresher workshop on Tuesday 10: 30am 11th Jan 2020.</p> <p>ACTION The Mayor will contact the FCA to confirm delivery date and time.</p>
Set Date for Law Review Workshop	<p>There was general discussion about the pending law review programme. It was agreed that Cr M Christian will contact the</p>

	<p>Assistant AG, to introduce Cr K Young as the new Legal and Policy Advisor to Council.</p> <p>Cr K Young will invite both the AG and the Assistant AG to attend a teleconference meeting to touch base for the new year and update plans for the review.</p> <p>ACTION Cr M Christian will email the Assistant AG, cc'ing Cr K Young by way of introduction.</p> <p>ACTION Cr K Young will request date and time for teleconference meeting with the AG's office and report back to Council.</p>
Set date for next Risk Management Workshop	The next Risk Management Workshop will take place on Tuesday 4 th Feb at 10.30am
Update for Renewable Energy – Request for Tender document.	<p>Cr L Jaques advised he and Operations DM collaborated on the tender request for the Renewable Energy project late last year. It was sent to Peggy Roudaut, SPC Project Leader, 1st Jan 2020.</p> <p>Cr L Jaques advised that Council's requirement of a site visit has been included as a pre-requisite in the tender request. This will ensure the successful applicant fully understands the current grid and what might be possible. Additionally, it has been made clear that the successful applicant will be required to design, build and install the system and to provide system training to members of the local community.</p>
Biosecurity Matters for goods going through Tahiti	<p>Cr M Christian requested Council's directive as to how breakbulk goods should be managed on the Tahiti supply run.</p> <p>There ensued general discussion about getting goods landed on Pitcairn, via Tahiti, without compromising current and on-going bio security measures.</p> <p>It was noted that bio security specialist Wayne Hartley, who continues to work with Pitcairn, will consult as required and both he and Wayne Carrol of Shuttle Express Services have been invaluable in this process thus far.</p> <p>It was agreed that Council requires assurance that all breakbulk will be loaded into manageably sized containers, no larger than 8 and / or 10ft in size, in NZ.</p> <p>Additionally, it was noted there has been discussion about the shipping company removing a surplus diesel storage unit from the deck of the Silver Supporter. If it is possible for this to be</p>

	<p>undertaken in NZ it would allow space for larger breakbulk containers to be located on the deck going forward.</p> <p>It was agreed Cr. S Christian, as DM Operations, will contact all relevant stakeholder to convey Council's preferences.</p> <p>Additional costs and issues associated with getting supplies through Tahiti were discussed and it was agreed the knock-on impact of not being able to ship timber and aggregate and building materials will have significant impact on local building requirements and the timely completion of EDF projects.</p> <p>If Council's preference, as noted above, is not possible. It will review and revert to PIO / HMG to discuss alternatives.</p> <p>It was agreed there is an immediate need for collaborative input from all stakeholders to confirm exactly how the Tahiti Supply run will operate.</p> <p>ACTION Cr M Christian will contact all stakeholders and report back to Council as soon as possible.</p>
Tower Mint – Proposed visit to Pitcairn	<p>Cr L Jaques advised he has received contact details for meeting with Tower Mint whilst he is in the UK. He will convey Council's interest in having a representative of the company visit Pitcairn. There was general discussion about the importance of building good local relations with the company and it was agreed Pitcairn will assist with discounted travel on the Silver Supporter.</p> <p>Motion Cr. L Jaques / Cr Christian "That the Pitcairn Islands Council recommends we offer a 50% Silver Supporter travel discount for a Tower Mint representative, to visit the island in 2020."</p> <p>All in Favour / Carried</p> <p>ACTION Cr L Jaques will convey this information to Tower Mint when they meet in the UK and report back to Council.</p>
GENERAL BUSINESS	
Information only Sea Bed Mapping Blog JNCC.gov.uk	<p>ACTION The Mayor advised that that Blue Belt's sea mapping Blog will contact will be posted on the public notice board.</p>
Information only Appointment of Kevin Robinson new Court Registrar	<p>The Mayor advised Kevin Robinson has been appointed a Court Registrar. The Island Secretary is the Registrar of Pitcairn Islands Births Deaths & Marriages.</p>

Information only Financial Statements for the year Ended 31 st March 2019	The Mayor advised that Council the full completed audited accounts have been received and a copy is now with Brussels. It was noted Auditor Bruce Mincham is arriving on Thursday 23 rd Jan for 4 days.
Letter to Mayor and Council from Chris Verzello of the Tron Foundation	There was general discussion about the Tron Foundation It was agreed there is a lot of community interest in exploring ways to work with Tron going forward. It was agreed that a call for project ideas will be put the community with a deadline of Sunday 26 th Jan. ACTION The Mayor will respond Tron's email and report back to Council. ACTION The Mayor will discuss Tron's interest in working with the community at the next Public meeting.
EDF Projects	Cr S Christian, as DM Operations, noted that EDF building budget costings needed to be revised due to the cost of timber. There ensued general discussion about the cost of building foundations in timber versus concrete. It was agreed Council will call a Public Meeting for Sunday 26 th Jan at 9.00am to consult with the community about the necessary changes. ACTION The Mayor will call for a public meeting on Sunday 26 th Jan 2020 ACTION Cr S Christian, as DM Operations will have all relevant information for the meeting.
Bounty Day Celebrations	It was noted a community fishing trip will take place after unloading passengers – general support is required and the Mayor will make a public announcement
Windows 7	Cr K Young advised Council that Windows 7 is no longer being supported by Microsoft as of Jan 15th. This will impact security going forward. It was agreed that gov computers will be impacted by this if running Windows 7.

Meeting Closed: 12.00am

Date of Next Council Meeting: 27th Feb 2020 9.00am

Date of Next Special Council / Public Meeting: Public Meeting Sunday 26th Jan 2020.

Mayor Charlene Warren-Peu: *Charlene Warren*

Date: *18th Feb 2020*

