



# PITCAIRN ISLAND COUNCIL

Minutes of Meeting held in The Square - Public Hall  
Commencing at 10.30am on Wednesday Dec 16<sup>th</sup> 2015  
Regular

FILE COPY

**Present:**

Mayor Shawn Christian, Deputy Mayor Brenda Christian, Cr Charlene Warren-Peu, Cr David Brown, Cr Darralyn Griffiths, Cr Michele Christian and Administrator, Alan Richmond.

Temp Island Secretary – Heather Menzies

**Apologies:** Cr Leslie Jaques

**Gallery:** Community Police Officer Terry

**Opening Prayer:** Cr Charlene Warren-Peu.

**Welcome:** Mayor Shawn Christian

Item	Discussion
Record of Approval of the Minutes of the Council Meeting and the Public Meeting notes of Nov 18 <sup>th</sup> 2015	Motion: Cr Griffiths/Cr D Brown “That the Council minutes and the Public Meeting Notes of Nov 18th, as amended, be approved and recorded as true and correct.” All in favour Carried.
Record of Approval of the Minutes of the Council Meeting of Nov 26 <sup>th</sup>	Motion: Cr M Christian/Cr Warren Peu “That the Council minutes of Nov 26 <sup>th</sup> , as amended, be approved and recorded as true and correct.” All in favour Carried.
Record of Council recommendations and agreements re St Andrews / Pitcairn Best Proposal - in Workshop Dec 1 <sup>st</sup> 2015	In workshop on Dec 1 <sup>st</sup> , the DM ECNR and Council worked through the draft St Andrews/ Pitcairn BEST 2.0 proposal which had been previously circulated.  The following recommendations and agreements were made:  <ol style="list-style-type: none"> <li>1. Council agreed to remove all references to Capacity Building Body (CBB). This is not a preferred model and Council agrees with an "Advisory Group" model only. The "Advisory Group" model should report to ECNR Division and is considered more appropriate for Pitcairn.</li> <li>2. Council Agreed to remove all reference to the Steering Group. Council will use the existing GPI structure for reporting and managing activities/projects.</li> <li>3. Council agreed to remove all reference to INTEGREGRE, SPC. Council prefers that the existing GPI structure will remain in place for managing current EDF, INTEGREGRE and all future projects because Council acts on behalf of the Pitcairn Community.</li> <li>4. It was noted that Jacqui Christian’s reference to the INTEGREGRE project is not correct. Council requested this be removed from the final draft.</li> <li>5. Council agreed that all reference to "training" should speak to relevant GPI staff as part of up skilling as well as awareness raising within the community. Council agrees that management and monitoring practises</li> </ol>

will remain within GPI so as not to rely on the community to - as it will fail.

6. Point 4. Organisational Capacity - mentions (page 7) "**Details of the individuals from both the applicant and co-applicants that will be involved in the project implementation** (please include a short 1 page CV for each individual involved in the technical implementation of the project (administrative and support staff do not need to be included, additional rows can be added to the table if required)".
  - a. The DM reported that she had discussed Jacqui Christian's involvement in the project activities with Mark James of St. Andrews, who explained that Ms Christian's role was "administrative, providing desk based reports/costings and ground work and not technical implementation of activities". The DM added that Administrator had requested clarification of Ms Christian's role and Council asked the DM to query why Ms Christian was listed as a co-applicant.
7. Council agree that RAMSAR is not applicable to Pitcairn and request removal of all references to it.
8. Council agree to remove, on pages 15 & 16, reference to the creation of a Pitcairn NGO. The DM noted that the author of the Profile had been notified to remove this.
9. Council agree to removal, on page 16, of all reference to Immigration as it could be seen that the GPI will bend the law to suit project personnel.
10. Council request rewording, on page 16, referring to medical emergency in that the Longboats cannot be used for medivac situations and the statement needs to be more specific in terms of vessel/s.
11. Council agrees to remove the word "representative", on page 18. Council will approve anyone who represents Pitcairn prior.
12. Council agrees to remove reference to the word "secondment" in relation to Jacqui's Christian's involvement in Brussels and replace it with the words "internship at OCTA".
13. Council agrees to remove, on page 24, reference to progress reports to SPC and INTEGRÉ including the paragraph on Council's International Relations role. Council agree that this will be managed by GPI and the relevant Division dealing with the project.
14. Council agree to remove, on page 25, paragraph 1 - all reference to 'expressed interest of the community'. This is considered misleading. No consultation or survey has been done within the community to confirm this.
15. Council agrees that some areas of the draft proposal i.e. the Steering Group and the CBB are unnecessarily bureaucratic and not appropriate for Pitcairn at this time.
16. It was agreed that the DM ECNR will liaise with the Administrator and St Andrews to provide feedback on the proposal

By way of follow-up the DM ECNR reported that St Andrews had revised the proposal in good time for it to be submitted to BEST. She also acknowledged the prompt assistance of Evan Dunn who aided in providing St Andrews with necessary financial information. The DM added that Council's recommendation that the CBB activity be removed from the proposal, and replaced with an Advisory

	<p>Group model, had resulted in one of the project coordinators withdrawing from the proposal as his area of expertise will no longer being required.</p> <p>The Mayor said that it must be noted that Council's recommendations and amendments pertaining, in particular, to St Andrews' proposed Capacity Building Body were informed by the recent, successful, SPC trainers visit. The visit and sharing of information had highlighted that it made more sense and was more relevant for Pitcairn to better utilise its existing partnerships within the pacific region (e.g. SPC and INTEGRÉ) for assistance with capacity building, expertise and regional knowledge and experience.</p>
Building Plans Botanical Garden Nursery as approved in Workshop Dec 1 <sup>st</sup> 2015	<p>Motion: Mayor          "That Council accept and approve the building plans, as submitted, for the Nursery."          All in Favour - Carried</p>
Building Plans Administrator's Office as approved in workshop Dec 1 <sup>st</sup> 2015.	<p>Motion: Mayor          "That Council accept and approve the building plans, as submitted, for the Administrator's Office."          All in Favour - Carried</p> <p>Cr Brenda Christian inquired as to whether all government buildings now come under GPI regardless of tenants. The Mayor and Administrator confirmed that this was correct for all public buildings. There was no change to the status of the residences occupied by the Off-Island Group.</p>
Record of Approval of JMC Child Safeguarding intervention Version 2 which will be presented by Leslie Jaques	<p>Motion: Mayor          "That Council accept and approve Cr Jaques' intervention Version 2, for delivery at the JMC, Dec 2<sup>nd</sup> 2015."          All in Favour - Carried</p>
South Pacific Biodiversity Blue Belt project proposal – letter of support and affiliated mandate	<p>Following discussion on the previously circulated proposal it was agreed that the Mayor will, on behalf of Council, sign the letter outlining Pitcairn's support for the South Pacific Biodiversity Blue Belt Project and its affiliated mandate.</p> <p>ACTION: The documents will be signed, scanned and posted by end of business</p>
<b>GENERAL BUSINESS</b>	
RSG - Record of Approvals and Actions as agreed in workshop Dec 1 <sup>st</sup> 2015	<p><u>1. Pitcairn Island Settlement - short film - APPROVED</u>          APPROVED ACTION:          RSG will liaise with local film producer, Meralda Warren, to finalise docs. Final rough cuts approved by RSG Nov 16<sup>th</sup>. Payment for services Approved by DM for end of Nov balance. DM Finance to alert GT office.</p> <p><u>2. DRAFT Procedures for New Migrants to Apply to Use Council Land - APPROVED</u>          APPROVED ACTION: Land Management Officer, under Nat Resources' guidance, will draft land management procedure and form          APPROVED ACTION: RSG to amend as noted and provide Web manager with</p>

copy for 'how to access land information'

3. Management of the Settlement Enquiry Data Base APPROVED

4. Recommended GPI Structure for Implementation – Immigration Officer/ Police Officer/ Marketing/Reporting - IMPLEMENTATION NOT COMPLETED

APPROVED ACTION: Council will follow-up when Ms Christian has returned and met with her Division Manager.

APPROVED ACTION: Cr Warren-Peu will create a procedure for Edge Supervision (supply ship days) which can be added to the Police JD if required.

5. Recommendations for Managing General Immigration Enquiries via Facebook APPROVED with amendments

APPROVED ACTION: Web Manager will contact Bill Haigh to change email contacts to include .gov

APPROVED ACTION: Should Council manage the above task it was agreed the ISec and Councillor for Immigration can develop the facebook procedures for implementation for 3 to 6 months with review.

6. Recommended Procedure for Managing Active Settlement Applications APPROVED with amendments

APPROVED ACTION: The procedure will be amended as agreed and submitted to PIO and HMG. It will also be supplied to the Web Manager (in less detail) for the new Website.

7. Recommendations for Managing Immigration Related Statistics - APPROVED

APPROVED ACTIONS: The RSG Chair will arrange for IDB presentation the RSG workshop of Nov 18<sup>th</sup>

8. Suggestions for the New Immigration Website - As Provided by Recent Settlement Applicants APPROVED

APPROVED ACTION:

Request that Web Manager add voluntary welcome statements page on the new immigration website.

Community Services and FCA to engage with Council to help drive the message of community spirit and acceptance and to ready the community for new migrants.

9. Recommended DRAFT Revision of GPI Repopulation Plan & Policy - APPROVED

APPROVED ACTION: On- going Council engagement required to revise relevant documents in 2016


10. Recommendations for revising Visa categories and Fees – NOT COMPLETED

APPROVED ACTION: Draft options provisionally approved with amendments.

	<p>On-going Council engagement required before submitting recommendations to the Governor's Office</p> <p><u>11. Recommendation to Develop a Customs Ordinance APPROVED</u>  APPROVED ACTION: On-going Council engagement required for 2016</p> <p><u>12. Recommended Strapline and Artwork for the new immigration website APPROVED</u>  The 'Live the Dream... Make the Change... Move to Pitcairn Island' strapline was agreed upon.  APPROVED ACTION: RSG will submit the strapline graphic to Web Manager for the new Immigration website.</p>
GPI Home Loan Policy Information	<p>The Mayor tabled the DM F&amp;E's follow-up loan agreement notes and recommendations which will be uploaded to Cloud for Council's reference.  ACTION: The DM will merge the two existing loan documents into one form and procedure which stand as an F&amp;E Division Agreement - replacing the current GPI Policy.</p>
Joshua Nash Family LTV	<p>The Mayor reported that he has asked Cr Griffith, as Council's Cultural advisor, to be a point of contact and cultural liaison person for Joshua Nash, who will be staying with his family, on island, for 3 months to undertake linguistic research.</p>
VTC on Monday 21 <sup>st</sup> 2.00pm (Pitcairn Time)	<p>The Administrator advised Council that a VTC meeting will be held with EU official Helene Migot, on Monday 21<sup>st</sup> at 2.00pm (Pitcairn time) to discuss the EU's Annual Implementation Report for Pitcairn (AIR).  ACTION: the Report will be uploaded For Council's reference by end of business today.</p>
Historical Archives located at Pulau School	<p>The Administrator requested that school records, dating back 60 years, which were found at what was the teacher's residence, be removed and placed with the Island Secretary for safe storage. It was suggested that copies of the records be scanned so as to retain create records of the documents given their fragile condition. He added that these particular records were of added value as the contained not only the names of pupils but also their parents' names as well.  ACTION: It was agreed the documents will be handed to the ISec for storage and electronic duplication.</p>
Guam Cultural Festival	<p>Cr Griffiths reported that Leona Hermans has conveyed that she must decline Council's offer to represents Pitcairn at the upcoming Guam Cultural Festival. Her decision being based on the workload requirements the task which are demanding for one person. Ms Hermans intends being part of the Norfolk Island delegation but this has not yet been confirmed. Cr B. Christian asked if it was possible to send someone else from Norfolk. The Mayor explained that this would not be appropriate given Council's newly implemented representation requirements.</p>
William Petty Quid Project Proposal presentation of Dec 1 <sup>st</sup> 2015	<p>The Mayor reported that he had raised the Quid Project proposal with the Administrator given his recent return to the island. This was undertaken in response to questions from Councillors and members of the public who are interested in forming a workgroup to further explore the Quid Project concept.</p> <p>The Mayor reported that the end result of his discussion with the Administrator was 'No'. The Island Secretary sought clarification as to what the Administrator had actually said no to.</p>

	<p>The Mayor went on to say that Mr Petty had hoped for Council's support and endorsement of the proposal concept. Given Council's relationship with HMG, the Mayor had told Mr Petty that he would like to raise the idea with HMG first. He had done so and the Administrator said no because the Quid Project proposal was not something HMG could support.</p> <p>The Administrator added that he was not on island at the time of the presentation but he understood it to be a suggestion Mr Petty made about using bitcoin as funding source for the island. He said most people are aware that bitcoin is used for illegal criminal activities, terrorism and drugs and all sorts of other nefarious activities. As such it is not something that will be of benefit to Pitcairn or something that HMG could support. He added that he's sure Mr Petty has good intent but such a proposal is not something HMG could support given the types of activities that surround those types of transactions.</p> <p>The ISec asked the Administrator whether there are any restrictions on the private sector engaging in discussions, clarifying that the request was to form a working group to explore a concept. She asked the Administrator whether he was saying that he will not allow the private sector or the Council to explore the concept.</p> <p>The Administrator clarified that as HMGs representative he was not preventing anyone from pursuing the matter, but that it would be a rather ineffective and time wasting exercise for Council. He added that it is entirely up to Council to consider any proposal that comes to the Government of Pitcairn. However, it is unlikely that this sort of activity would come to fruition. He added that people in the private sector are entitled to set up a working groups to talk about anything they wished.</p>
Graffiti	<p>Cr B Christian reported that visitors had etched their names on the wall of Christian Cave.</p> <p>ACTION: It was agreed that Council via Cr M Christian will draft an anti-graffiti policy statement which can used across divisions and departments as a deterrent to this behaviour.</p> <p>ACTION: Cr B Christian will scrape away the etching at the Cave to deter further damage being done.</p>
Cr B Christian - travel	<p>Cr B Christian asked that following statement be noted for the record.</p> <p>"The arrangements made for me to travel to Tahiti on the Sea Princess and return on the Caledonian sky were not undertaken for any pecuniary benefit in my roles as Immigration Officer or Councillor. The request to travel on the Sea Princess was made by the on-island travel coordinator and my other travel arrangement were dealt with by the PIO, at my own cost."</p>
2015 Christmas Celebrations	<p>Notification of Christmas Celebrations will be posted on the public notice boards.</p>
Thanks and Appreciation	<p>The Mayor expressed his thanks to Council and the Administer their time and energy over the last year. He also bid farewell Cr David Brown, who will not be on Council next year.</p>

Council Meeting Closed: 9.20am **Next Regular Council Meeting: 6<sup>th</sup> January 2016 8.30am**

Mayor Shawn Christian.....  Date. 22 / 12 / 2015.....

