



## PITCAIRN ISLAND COUNCIL

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### Minutes of the Council Meeting held at the Public Hall Commencing at 8.30am Jan 11<sup>th</sup> 2017

**Present:**

Mayor Shawn Christian, Cr Leslie Jaques, Cr Lea Brown, Cr Darralyn Griffiths, Cr Michele Christian, Cr Brenda Christian, Administrator Nicola Hebb, Island Secretary Heather Menzies.

**Apologies:** Deputy Mayor Charlene Warren-Peu.

**Gallery:** None

**Opening Prayer:** Cr L Jaques

**Welcome:** Mayor

Matters Arising from the Minutes of Wednesday 4th Jan 2017	None
Record of Approval of Minutes of Wednesday 4 <sup>th</sup> Jan 2017	Motion: Cr D Griffiths / Cr B Christian "That the Regular Council Meeting Minutes of Jan 4th 2017, as circulated, be approved." All in favour - Carried
Divisional Budgets – Deadlines.	The Administrator reported that she has communicated with Lesley Reid of DFID to convey that Pitcairn's 2016-17 budgets are on track for submission in by the end of the month. Ms Hebb requested that Division Managers submit their Draft budgets to her no later than Monday 16 <sup>th</sup> for review, compilation and forwarding to PIO and DFID.
Council Budget	The Mayor tabled the 2016-17 Council budget for discussion. It was noted that telecom savings will be utilised in Council's salary budget. The continued devolution of tasks and responsibilities to Council has resulted in increased workloads for Councillors. The Council budget reflects this and it was agreed an explanatory note will accompany its submission to DFID and PIO ACTION: The Mayor will circulate the explanatory note for Council's approval.
Settlement Application Approval	Cr B Christian, as Immigration Officer, tabled a settlement application, submitted to Council by the Deputy Governor, for consideration. Council welcomed Mr Shack ell's recommendation and it was agreed that he be requested to proceed with the application process. All in Favour – Carried. ACTION: Cr B Christian, will email the Deputy Governor to request he progresses the application.

<p>Draft Fisheries Management Plan and Fishery Regulations – proposed time frames for Consultation visit May/June 2017</p>	<p>Cr M Christian, as DM Environment, Conservation and Natural Resources, referred to the previously circulated email from the Attorney General and Danielle Kelly, The email outlined the proposed timeline and activities for the Fishery Regulations consultation visit in May/June.</p> <p>Cr M Christian added that the Draft Fisheries Management Plan has now been received from Dr Terry Dawson and that she, her staff and the Administrator will review the draft and work with Dr Dawson to finalise the document for submission to Council shortly. Community consultation for both the Fisheries Management plan and the Regulations will be scheduled in due course.</p> <p>Though travel dates were yet to be confirmed it was noted that the proposed May/June programme will roll out over the same time-frame as the proposed child safeguarding / community education workshop.</p> <p>There ensued general discussion about supplies and passenger rotations creating increased workloads for Council, Division Managers and the general community due to the need to get work done within limited timeframes.</p> <p>It was agreed that some forward planning will be required by Council and the Divisions to ensure all proposed consultation and business matters, scheduled to take place over the May/June rotations, run smoothly and efficiently whilst not overburdening the community.</p> <p>ACTIONS: Cr M Christian will liaise with the AG to clarify procedures and the Administrator will request confirmation of their proposed travel dates.</p>
<p>Council Bulletin Update</p>	<p>Cr D Griffiths out-lined the proposed time frames and activities associated with rolling out the Council News Bulletin, which will begin early Feb 2017. It was agreed that the bulletin, designed to keep the community informed of Council and Divisional matters, will be published on a quarterly basis.</p> <p>There ensued general discussion about enhancing Council communications. It was noted that Council meetings are generally open to the public with visitors and community members being welcome to attend proceedings in the public gallery.</p> <p>Approved Council Minutes are posted to the public notice board, in the Hall, as they have always been. Since early 2016, approved Minutes are also available on-line, in PDF</p>

	<p>format, on the government website. It was also noted that Council and the Divisions operate an ‘open door’ policy and any member of the public is welcome to ask questions when needed. It was agreed that the forth coming Council Bulletin will be a welcome addition to Council and will go some way to ensuring all members of the community members feel they have access to accurate information and news.</p>
<p>EDF10 Update</p>	<p>Cr L Jaques updated Council on EDF10 planning progress. He reported that he and other members of the on-island EDF10 group will be receiving detailed options by the end of the January 2017.</p> <p>He added that the first tranche of EDF10 funds have been received and communications with Brussels is underway to access the 2<sup>nd</sup> tranche.</p> <p>Cr L Jaques reported that phase one of the planned EDF10 activities i.e. accessing tenders for the design and build of the ship-to-shore vessel and getting designs and quotes for people carrier were now well underway. Likewise at least 3 separate quotes will be sought for the new general store build.</p> <p>He reported that it was agreed at the last meeting with PIO EDF10 meeting that a local ‘procurement position’ could be established to work alongside the DM Operations over the research phase of the programme. A draft Job Description will be developed for this role over the next few weeks.</p> <p>The final phase of the EDF10 programme, i.e. the rebuilding of the square is also on track. The intention is to obtain ‘design and build’ quotes, so as to enable a job specific project manager to lead the build.</p> <p>It was noted that regular meetings will be scheduled with PIO to ensure consistent communication relating to EDF10. Additionally, community consultation is an important and vital part of implementing Pitcairn’s EDF10 programme. The Mayor added that once the initial, confidential, tendering and quoting phase is completed the necessary community consultation meetings will be scheduled.</p> <p>It was agreed that the next EDF10 meeting will be rescheduled as the proposed date, Jan 26<sup>th</sup>, clashes with the proposed visit of the Sea Princess cruise ship.</p>
<p>Additional Claymore II voyage in July 2017</p>	<p>The Administrator reported that PIO is exploring the possibility of Stoney Creek Shipping providing an additional voyage, from New Zealand, in July 2017. The purpose being</p>

	<p>to provide departing passage for the Corrections Officers, who, by that time, will have completed their contract. The Administrator added that should this be the case Pitcairn's normal freight rate of NZ\$1000 per cubic metre will apply. This will enable a cost effective option to getting initial EDF10 equipment and materials to the island.</p> <p><b>MOTION:</b>          "That Council approve the PIO chartering the Claymore II in July 2017 to collect the Correction Officers and carry necessary freight."          All in favour - Carried.  <b>ACTION:</b> The Administrator will advise PIO of Council's decision.</p>
<b>General Business Matters</b>	
Child safeguarding arrangements for Overseas Territories	<p>The Administrator reported the Foreign Office is no longer working with the Lucy Faithful Foundation. She added that the Foreign Office has replaced this service with two organisations, Barnados and Cafcass, however it is not yet clear which, if either, of these two organisations will work with Pitcairn. Ms Hebb will keep Council informed of developments.</p>
IT Contract	<p>The Administrator reported that the PIO has extended Pitcairn's IT contract with Inmarsat until June 2017. She reported that two alternative quotes were received but neither was suitable for Pitcairn. The process is with the PIO and the Administrator will keep Council informed of progress.</p>
Ex-Offender Management	<p>The Administrator reported that prisoner Michael Warren is now eligible to undertake supervised work in the Community.  <b>ACTION:</b> Council will post a Public Notice to alert the Community of this development.</p>
Internet Watch Foundation	<p>At Council's request the Administrator will respond to the Internet Watch Foundation's request to supply a suitable photo and quote for their annual report. The quote will acknowledge the value of having the Internet Watch portal, on behalf of Pitcairn. The deadline for the quote and photograph is Jan 17<sup>th</sup>.  <b>ACTION:</b> The Administrator will circulate the quote to Councillors before submission.</p>
JMC / Overseas Territories EU Negotiations Meeting	<p>The 7<sup>th</sup> February has been established for the JMC / Overseas Territories EU Negotiations Meeting.</p> <p>Cr L Jaques is drafting a survey response as to how Brexit will affect Pitcairn. He anticipates this will be completed by the end of next week.          There ensued general discussion about how Brexit might impact travel, hospital services and Pitcairn's MOU with the</p>

	<p>French and French Polynesian governments, in particular our use of Mangareva as an international port.</p> <p>It was noted that smuggling of goods between Pitcairn and Mangareva must be contained at all costs so as not to provoke unnecessary complications.</p> <p>It was agreed that Natural Resources might explore mechanisms to monitor exports to Mangareva and the Finance and Economics may also tightening store policy to help manage it.</p> <p>It was also agreed that it would be helpful to discuss the legal aspects of this with the Attorney General when he visits in May/June</p> <p>ACTION: The Administrator will request a copy of the MOU between French government and HMG.</p>
Landing Fees	<p>The Administrator and Mayor proposed that procedure for gathering landing fees be managed where possible, through PIO. It was noted that it would be preferable for landing fees to be stated in NZ rather than US dollars. Cr B Christian, as Immigration Officer added that there is provision to make changes to the landing fees within the law. It was agreed that the matter will be discussed with the Attorney General.</p> <p>The Administrator also suggested that landing fee payments, from yachties, could be collected and processed via the GT Office where possible so as to streamline the process.</p> <p>There ensued general discussion about the importance of mitigating risk when managing cash payments, so as to create sound, auditable procedures.</p> <p>MOTION: Cr M Christian/Mayor      "That visitors arriving on government charters will be invoiced, where possible, for their landing fees when they are invoiced for their passage fare."</p> <p>ACTIONS:      The Mayor will liaise with the Attorney General to discuss standardising currency for government fees and he will also notify PIO of the change relating to invoicing for landing fees.</p> <p>The Travel Coordinator will include the new procedure when communicating with all travellers.</p>

	<p>The Administrator will meet with the Immigration Officer to discuss the proposed changes to managing cash payments on-island.</p>
<p>Establishing a Disability Benefit</p>	<p>The Administrator suggested that Council consider establishing a disability benefit to assist those within the community who may suffer from a long term disability and cannot work.</p> <p>The Mayor added that he fully supports this proposal. There ensued general discussion and agreement with the idea of establishing a Disability Benefit.</p> <p>Cr L Brown noted that if Council is in favour of this development the concept it would need to be developed promptly in order to be included in the Community Development 2016-17 Budget.</p> <p>MOTION: Mayor.          "That Council agrees that the Community Development Division work with the Administrator to establish a Disability Benefit."          All in favour / Carried</p> <p>ACTION: The Administrator and Cr L Brown, as Community Development Division Manager, will work together to develop the draft proposal and budget for Council's further consideration.</p>

Meeting Closed; 10.30am  
 Date of Next Council Meeting: Jan 18<sup>th</sup> (workshop)

Mayor Shawn Christian: .....

Date: 1 / 2 / 2017

