



PITCAIRN ISLAND COUNCIL
Minutes of the Council Meeting held at the Public Hall
Commencing at 9.00am May 15th 2019

Present:

Mayor Shawn Christian, Deputy Mayor Charlene Warren-Peu, Cr Michele Christian and Temp Cr Lea Brown, Administrator Nick Kennedy, Cr L Jaques, Cr Sue O'Keefe & Isec Heather Menzies

In attendance:

Apologies: Cr Kevin Young

Gallery:

Welcome: The Mayor welcomed Council to the meeting and the Deputy Mayor opened the meeting with a prayer.

| | |
|--|---|
| <p>Matters/Actions Arising from Minutes of April 23rd 2019</p> | <p><u>ACTION 1:</u> The Mayor out-lined the procedure which has been put in place for the Bravo Supporter Captain to purchase goods from the General Store - noting that cigarettes and alcohol only be purchased with the Captain's authority and they are held in the ships bond store for crew to purchase.</p> <p><i>FOLLOW-UP ACTION</i> The DM F&E will add the aforementioned procedure to the Store Policy.</p> <p><i>FOLLOW-UP ACTION</i> The Administrator will ask the Deputy Governor for a copy of the correspondence, which out-lines the protocols for engagement between the Bravo Supporter Pitcairn and report back to Council.</p> <p><u>ACTION 2:</u> The Deputy Mayor has conveyed Council's request to the Post Office and Russell Watson that a Dark Sky Sanctuary stamp issue be included in the 2019 programme. The Tourism Department will liaise with the Deputy Mayor and Post Office regarding graphics in the coming month.</p> <p><u>ACTION 3:</u> Cr K Young has circulated the information he has gathered thus far about the NZ based Marine training organisation to Councillors as requested</p> <p><u>ACTION 4:</u> Replacing Councillors on leave: The Mayor has reviewed the Local Government Ordinance and reported that procedures</p> |
|--|---|

| | |
|---|--|
| | <p>are in place which cover extended medical leave for Councillors.</p> <p><u>ACTION 5:</u> The Administrator has looked into existing MOU requirements with France/French Polynesia and advised that on-going discussions with the French Government continue.</p> <p><u>ACTION 6:</u> GPI Gift Policy Consultation and Development: The Administrator noted that the two main requests from the Community about the GPI Gift Policy were for an easy to follow policy and the option for gift recipients to keep gifts by paying the difference for them, and an open auction. As such he has circulated a draft gift policy flowchart which, when approved, could be attached to the Gift Policy. The flow chart outlines procedures for recipients to purchase gifts.</p> <p><i>FOLLOW-UP ACTION</i> - The Administrator and Council M Christian will revise the GPI Gift Policy in preparation for consultation at the next Public Meeting.</p> |
| Approval of Minutes, of the Regular Council Meeting of April 23rd 2019. | <p>MOTION: Cr L Brown /Deputy Mayor Warren-Peu “That the minutes of April 23rd 2019, as previously circulated be approved.” All in favour / Carried</p> |
| Formation of a New Settlers Orientation Group | <p>The current Information for New Settlers document was discussed. It was agreed it required some amendment which should be undertaken as soon as possible. It was agreed the revised document will be forwarded to future new settlers prior to arrival.</p> <p><u>ACTION</u> The Isec, Cr Lea Brown and Cr Kevin Young will form the New Settler Orientation group. The Isec will make a public announcement for additional membership. The Isec will circulate Cr. K Young’s suggested amendments of the document to all councillors. The group will work with Cr M Christian to revise and circulate the final document.</p> |
| Formal Approval of Johannsson/Hammer Family Settlement/LTV | <p>There was general discussion about the need for agreed upon procedures and time frames for managing live settlement application. It was agreed the procedures previously circulated by the Repopulation Steering Group (2015) and previous Administrator, Nicola Hebb (2017) should be reviewed.</p> |

| | |
|--|--|
| | <p>MOTION: Mayor / Cr S O'Keefe "That Council approve Long Term Visitor Visas for the Johannsson/Hammar family as discussed and agreed at a previous informal council meeting."</p> <p>One Councillor abstained / Carried</p> |
| School Children Annual Travel Requirements | The Administrator advised that HMG/PIO are finalising plans for the New Zealand school children travel requirement. It will be discussed in more detail for approval at the next meeting. |
| Developing a Pitcairn Traders Access to Cruise Ships Policy | It was agreed the proposed GPI Cruise Ship Traders Policy concept will be shared with the community at the next public meeting. |
| As required nursing support at the Clinic & Work Permit for Sharon Donovan. | <p>MOTION: Mayor/Cr L Brown "That Council approve the work Permit request from Sharon Donovan."</p> <p>All in favour/ Carried</p> |
| Clarifying time frames for processing settlement applications | The process for managing settlement application is under review |
| Date for next Public Meeting (before new settlers arrive) | It was agreed the next Public Meeting will be held on Tuesday 28 th May 2019 |
| Letter from Governor and next VTC | <p>The Administrator shared a letter from Governor Clarke acknowledging the community for all the hard work in unloading the first Bravo Supporter supply run. It was noted the letter was appreciated.</p> <p>The letter will be posted on the Public Notice Board</p> <p>It was agreed that the next VTC with the Governor will coincide with the proposed public meeting on Tuesday 28th May.</p> |
| Formalising the request and response from Bravo Supporter to establish a mooring buoy | <p>The Administrator advised that the Bravo Supporter has requested they establish a mooring buoy at Pitcairn. The concept was discussed in general and it was agreed to approve the request.</p> <p>MOTION: Mayor/ Cr Sue O'Keefe "That Council approve the request that the Bravo Supporter's parent company establishes a mooring buoy at Pitcairn on the proviso that they are responsible for liability and maintenance and that Council approves the proposed locations in consultation with the community."</p> <p>All in favour / Carried</p> <p>It was also noted that the Bravo Supporter's name will be changed to Silver Supporter in the coming weeks.</p> |
| General Business | |
| Updating the Activities Appendix on the 2014 – 2019 Sustainable Tourism Development Plan | There was general discussion about updating the 2014 – 2019 Sustainable Tourism Development Activities now that the plan was coming to its end. |

| | |
|----------------------|---|
| | <p><u>ACTION</u></p> <p>Cr L Jaques, the Mayor and the Travel Coordinator will review the 2014 – 2019 Sustainable Tourism Development Plan's Activities</p> |
| Acting Administrator | <p>It was noted Ms Helen Walker has been appointed Acting Administrator whilst Administrator Kennedy is on 6 weeks leave.</p> |

Meeting Closed: 11.00am
Date of Next Regular Council Meeting: Wednesday 29th 9.00am
Date of Next VTC: Tuesday 28th April 2019
Dates of Next workshop: TBC

Mayor Shawn Christian:  Date: 4 / 6 / 2019



Approved