



PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the Public Hall
Commencing at 9.00am 12th January 2022

Present:

Mayor Charlene Warren, Deputy Mayor Shawn Christian, Administrator Mark Tomlinson, Cr Michele Christian, Cr Heather Menzies and Cr Simon Young, Nadine Faulkner, Island Secretary

Apologies: Cr S O'Keefe, Cr T Christian

In attendance:

Welcome: The Mayor welcomed Council to the table. A moment of private reflection was taken.

Agenda Item	Tabled by
<p>ACTIONS / Matters Arising from Regular Council Meeting of 15th and 17th December 2021, and 4th of January 2022</p>	<ol style="list-style-type: none"><li data-bbox="710 790 1402 1205"><p>1. Financial Need In light of no further Covid package, council discussed financial needs. ACTION: Cr. M Christian to take the lead in Council's push to form a clear path for financial support for those in need. Ongoing. Cr M Christian working consistently with FCDO and Administrator to continue to look for a positive outcome. Finalising paperwork to circulate to council for their input and then sent to FCDO for final consideration.</p><li data-bbox="710 1249 1402 1664"><p>2. Job Fulfilment regarding job-holders for those on Leave. Council considered what would happen when someone took leave from a job – would the job be temporarily readvertised, or job shared. Opinions ranged from opportunities to retrain others in important jobs whilst they are temporary vacant, and simply handing off simple tasks to on island assistants and those job holders off island working remotely. Ongoing. To roll over further consideration until other issues are dealt with.</p><li data-bbox="710 1765 1402 1989"><p>3. Progress on GPI Employment Contract Matters On-going: Administrator advised continued work with DM's and GT and progress is being made. Information on progress to continue Ongoing. Updated in main meeting. To add any actions here for next council meeting.</p>

	<p>4. Covid-19 Workshop Notes 15th November 2021 Complete</p> <p>5. UKOTA Support Role Letter from Mr L Jaques requesting clarification. Complete</p> <p>6. Covid-19 Vaccine Mandate Based on information from PHE, the medical advice given on island, the Attorney General, and the community's opinion via its vote, the council has decided the following: Complete Motion: Cr. S O'Keefe / Cr M Christian "that HMG seek to impose a requirement that all travellers must be vaccinated against Covid-19 prior to boarding a GPI Chartered Vessel, following the sailing of the January 2022 vessel. All in favour, carried. One Councillor absent. Ongoing. Discussion with Governor, update during meeting.</p> <p>7. Passenger Service between Pitcairn and French Polynesia Motion: Cr. H Menzies / Cr S O'Keefe "That, in order to maximise GPI's existing resources' and reinvigorate its visitor economy, Council requires HMG/PIO & FCDO to reinstate its regular passenger service, between Pitcairn and French Polynesia, at the earliest opportunity, within the 2022/23 shipping contract. That this activity will be undertaken in consultation with Council and PI Tourism," All in favour / One Councillor absent Action: The Mayor to write a letter expressing the views of Council reflecting the motion made. Complete</p> <p>8. Covid-19 – Omicron Variant/Isolation issues Dr Poppe spoke on his concerns regarding the new variant Omicron and isolation practices. Motion: Mayor Charlene Warren / Cr. M. Christian "that the Administrator would approach his contact at PHE for more medical recommendations around the Omicron variant and isolation protocols and advise Council as soon as information is at hand."</p>
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“that Council recommends that passengers on Voyage 50 will go into isolation on the 9th of January as planned.”

“that Council has agreed to extend the isolation to ten days if the Omicron variant becomes widely spread in NZ, in consultation with PHE.”

“that Council has agreed not to extend the isolation to ten days until consultation and recommendation from PHE.”

All in favour / Carried

Action: Administrator to reach out to his contact at PHE for advice.

Complete. PHE agreed with the step’s council had taken. Two PCR tests are not considered needed, one sufficing as long as isolation protocol is firmly adhered to.

Action: Cr. H Menzies to draft a letter to passengers on Voyage 50 to employ vigilance around Covid-19 prevention practices pre-isolation and pre-boarding of Silver Supporter. Passengers will be kept up to date if any changes are to be made.

Complete

Action: Administrator to convey Councils decision to the Doctor.

Complete

9. Resignation

Receipt and acknowledgement of a resignation of Councillor.

Action: Island Secretary to contact Cr. L Brown for clarification, and to look into By Election dates and advise at the 12th of January 2022, Regular Council meeting.

Complete

Standing Agenda Items

- 1) Progress on Active Settlement Applications –
Ongoing. Interviews were held for both outstanding applicants. Conclusions will be advised as they are available. Interview notes are to be given to council along with conclusion.
- 2) Progress on GPI Employment Matters. **Ongoing**
- 3) Report from Administrator regarding Divisional Matters

Approval of the Regular Council Meeting Minutes of 15 th December 2021	MOTION; Cr M Christian/Cr H Menzies “That the minutes of the Regular Council Meeting of 15 th December as previously circulated, be approved. All in favour / Carried
Approval of the Special Council Meeting Minutes of 17 th December 2021	MOTION; Cr S Young/Cr H Menzie “That the minutes of the Special Council Meeting of 17 th December as previously circulated, be approved. All in favour / Carried
Approval of the Special Council Meeting Minutes of 4 th January 2022.	MOTION; Cr S Young/Mayor Charlene Warren “That the minutes of the Special Council Meeting of 4 th January 2022 as previously circulated, be approved. All in favour / Carried
Medical Ship -- Tahiti	<p>Cr. S Young noted that the Doctor had noted that he was sending the ship via Tahiti for a medical visit on its return trip to New Zealand. Cr. Young wanted to make sure Council prompted the Doctor to ensure any medical requirements are covered for any patients to travel who cannot easily travel to NZ with British Passports.</p> <p>Doctor wanted clarification on what type of medical cases should be considered to send on this ship – i.e.; urgent, routine/secondary medical care etc.</p> <p>Council had already asked the doctor to do a review or assessment for this very scenario. Council noted that this does not seem to have been done and was very important to be able to access requirements for medical travel.</p> <p>One councillor with routine medical requirements that have not been able to be medically checked, noted that the Dr had advised that he did not want to send anyone yet as boosters or vaccines requested have not arrived on island.</p> <p>Á long discussion was had around medical requirements on island and the prime opportunity for medical care that is being ignored, or disregarded due to lack of investigation into possible patients who could be sent for routine care.</p> <p>ACTION: Administrator to approach the Doctor and Nurse D Griffiths to request immediately (as requested by council last month) that all patients, with an emphasis on non-NZ passport holders to be approached and assessed for routine medical care needs on this next medical run, with a written report to the Administrator by Friday.</p>
Passenger Isolation Protocol	Mayor Charlene spoke on the current isolation protocol where people are able to isolate in their own home and not in a main area such as Tauranga as in the past.


<p>Breach of Isolation Issues</p>	<p>The Mayor put forth the request that the isolation period is re-sited back to Tauranga at a ten-day period with two PCR tests.</p> <p>There was a long discussion about isolation and the ease of adhering or even breaching the isolation regulations. It is all self-monitoring, so there is no way of ensuring compliance, or punishing non-compliance. Suggested that maybe 10 days is too long, and a five- or seven-day isolation period in Tauranga with one PCR test before boarding.</p> <p>Noted that the crew of Silver Supporter should be required to be PCR tested before departure also.</p> <p>ACTION: The Administrator to approach Silver Supporter regarding PCR testing and isolation pre-departure for the crew.</p> <p>The above conversation brought up the issue of breaches of that period of isolation. It was noted there have already been breaches for this upcoming ship and asked council their thoughts on repercussions.</p> <p>Council noted that there is not much you can do to ask for compliance – except ask for compliance. Because one set of passengers may consistently comply and another set does not, there arise issues around how to “punish” or “police” breaches with respect to all parties.</p> <p>Council proposed that a letter is composed to any passengers who do breach ask for an explanation to how and why the breach was made should at least be made.</p> <p>Upon consideration of isolation times and breaches, it was decided to keep the isolation status quo but to ensure all passengers are well aware of isolation requirements and to note if they are unable or cannot adhere to these requirements to advise PIO to assist helping with accommodation or details in complying during this period.</p> <p>ACTION: Cr M Christian to compose a generic letter requesting explanations of any breach of Council requested isolation before boarding the Silver Supporter to return to Pitcairn to be composed.</p> <p>ACTION: Administrator to approach those who may have breached isolation requirements and advise Councils concerns.</p>
<p>Policy Review Committee</p>	<p>Cr. S Young raised the Policy Review Committee and asked if it were to continue over the new term of 2022 – 2024. Council agreed that a lot of great work had been done last</p>

	<p>year and that Cr. S Young to continue as chair. Cr H Menzies to assist until Cr. S O’Keefe returns to the table.</p> <p>MOTION: Cr. S Young / Cr. M Christian</p> <p>“that the PCR be reconstituted with Cr. S. Young and Cr. H Menzies sitting as members until Cr. S O’Keefe returns</p> <p>All in favour / carried</p>
Medical – Mode of Travel	<p>Cr. S O’Keefe sent an email regarding her mandated bus journey from Tauranga/Silver Supporter to her medical specialist location in Hamilton.</p> <p>Council considered the letter and issues raised by this bus journey and noted the problems she encountered. It was noted that all travel now comes with issues around other passengers on vehicles – whether plane, bus or car -- with non-conformance of correct covid-19 prevention protocol. Although Council did note the issues, they felt that much of these issues reflect the discussions had around isolations had earlier in the day.</p> <p>The question councillors did want answered when and how did this decision to change process of passenger travel to and from vessel to medical location. Previously flights or other more medically viable avenues were utilised to move people. The Administrator advised it may have been when he questioned the travel issue.</p> <p>Council agreed that there should be options for travellers especially when be sent out for medical treatment ultimately managed through PIO and on a case-by-case basis.</p> <p>ACTION: The Administrator to contact PIO to advise of the decision made that there should be options for travellers ultimately managed through PIO and on a case-by-case basis.</p>
General Store Policy Edition 5	<p>To be reviewed by the Policy Review Committee with a priority on this by request by the Administrator. He noted that a point around the store debt be considered that has not been reflected on and needs tightening up.</p> <p>Council briefly discussed payment, and non-payment of store debt, compliance of most store customers paying debt, and some balking at debt of wages automatically every month.</p>
Emergency Housing Policy	<p>To be reviewed by the Policy Review Committee. This policy does not exist, but is in bare bones existence for PRC review and upgrade.</p>
Proposed Immigration & Settlement Policy	<p>To be reviewed by the Policy Review Committee. The document was created in 2013 and needs upgrade.</p>
Date for SDP Workshop	<p>A long discussion on what an SDP was for good governance was had. It was noted that there have been excellent and full plans to support EU funding projects. Agreed that it needs to be broken down and review what was and move on to new</p>

	<p>needs and plans for the future. Decided that there should be a workshop to review and reflect before the Administrator leaves.</p> <p>SDP Workshop date set for 19th and 21st January 2022, 9am.</p> <p>ACTION: Isec to send the last version of SDP to all councillors to review, collate outcomes before the workshop.</p>
<p>HMS Spey Update</p>	<p>The Administrator advised the HMS Spey schedule has changed. From Hawaii to Tahiti is a ten-day journey. Tahiti is a logistics stop and two new crew members will board with no ship leave allowed. PCR testing to be confirmed in Papeete however the vessel does indicate to the Administrator that they do have a Lumex test (done five days after leaving Papeete) can be done on all crew which has a 98% accuracy covid-19 test. After that, then a lateral flow test is done 48 hours before landing on Pitcairn.</p> <p>Vaccines/Boosters -- The Administrator advised that there is no firm confirmation that this will be able to be done, however there is still work being done trying to get the vaccines/boosters on the HMS Spey.</p> <p>Dentist -- The Administrator advised that if there is an urgent requirement, they may be able to have a ensure dentist is on board. Council noted that the offer is very much appreciated, however did admit that to support a dentist visit needs a lot of support from the medical centre around product and items required to do the work which may be needed.</p> <p>Project Work -- The Administrator advised that the ship has advised that any project work the island has in the 36 hours they are scheduled to visit; they may be able to assist.</p> <p>Notification -- The Administrator to advise the Public/Community of any plans or itinerary for the ships visit. Noted that Melva Evans, as Tourism Service Co-ordinator needs to be kept in the loop to assist visiting crew/island tour co-ordinators etc.</p> <p>Overnight stays of Crew – Council noted that there should be no overnight shore visits.</p> <p>Tenders – The Administrator to confirm with the ship whether the vessel is to use their own tenders or the island Longboats.</p> <p>Spey Visitor Committee – The Administrator requested a visiting committee to discuss plans instead of constant calling of Special Councils to discuss. The Visiting Committee to consist of the Administrator, Mayor Charlene Warren, Melva Evans, Cr. Heather Menzies with Island Secretary to take notes to forward to all on Council.</p>
<p>GPI New Employment Contracts</p>	<p>The Administrator advised that Leslie Jaques had advised he would look into revising and simplifying the Employment Contracts. Council requested the draft copy presented for review and consultation from Employment lawyers.</p>

<p>GPI Restructuring</p>	<p>The Administrator wanted Councils input into what they wanted from him in regards to restructuring. Council felt that what had been asked in the last Restructure workshop of a Term of Reference be completed to give a firm pathway to follow.</p> <p>The Mayor noted also that Social Protection work was completed before looking at formal restructure was looked at – for example, we are having trouble finding five councillors to work, that we have a small, and growing smaller, physical workforce on the ground.</p> <p>The Cost-of-Living work also needs to be completed as well, but not relying on a result from that which may solve all Pitcairn’s economic future.</p> <p>A very long conversation was had around what a restructure may look like, the benefits and pitfalls of the current structure, what is needed to support an aging community and ensure ongoing work that facilitates actual need is structured correctly.</p> <p>The Administrator and those around the table to put their thoughts down and bring to council for further thought and discussion. Noted that the work to be done in the SDP workshop can also point Council in the direction needed to focus on with restructure.</p>
<p>General Business Matters</p>	
<p>Council portfolio housekeeping</p>	<p>International Relations -- Simon Young Legal/Alcohol Licensing -- Michele Christian Community Wellbeing -- placeholder to be Mayor Charlene Warren until full council is sitting and a Councillor noted. SDP -- Shawn Christian Communications – Island Secretary</p>
<p>Progress on Active Settlement Applications Standing Agenda Item</p>	<p>Ongoing. Interview notes are to be given to the mayor to be passed along to Council. One application has come to conclusion and one application needs clarification around paperwork. Conclusions to be given as to hand.</p>
<p>Progress on GPI Employment Matters. Standing Agenda Item</p>	<p>The Employment Leave Entitlement issue is still at this point unresolved; however, progress has been made. Skeleton proposals of a solution have been made to two divisions, the other two divisions to be approached.</p> <p>The Administrator advised he had been working on a formula over the last ten years in question with data from the GT office and hours worked.</p> <p>Question raised on how these payments would be allocated – in cash or payment of debt. Confirmed that it would be paid towards debt repayment, and those who did not have debt it would be paid in cash.</p> <p>A discussion on how councillors felt the entitlement issue could be rectified was had and examples given.</p>

	<p>The Administrator spoke on his issues and difficulties on resolving the problem but he heard and reflected the input from council. The Administrator to work with individual employees to come to an equitable conclusion for employees, employer and all the partners – HMG, FCDO, PIO and GPI. Council would like to have this done before Administrator Tomlinson leaves the Island.</p>
<p>Report from Administrator regarding Divisional Matters Standing Agenda Item</p>	<p>NRD – Darwin Applications which have been circulated to council</p> <p>OPERATIONS – Cement issues from NZ but once here to do the school road</p> <ul style="list-style-type: none"> • product arrived for the community centre which means more work can be done • product for the landing for work to be started. <p>FINANCE gallery and post office made money. Stamp issues which are being dealt with 27000 stamps arrived in the post office.</p> <p>COMMUNITY -- doctor / teacher coming. Bounty day as usual. Spey updated FCA asked if Life Skills would be handy for the community. Council would like to see that programme before it is put in place. The Administrator asked if Council had any ideas for FCA work or further support that could be indicative for a better wellbeing in the community. Councillors advised they would forward their thoughts to the Administrator.</p>
<p>Alternate Land President</p>	<p>The Mayor advised the Governor has appointed with Cr. Simon Young Alternate Land President. Issues raised and an email sent to AG</p>
<p>Complaints</p>	<p>The Mayor advised there has been two complaints received from the public. These have been lodged through the Island Secretary and passed to the relevant line-managers.</p>
<p>By Election Date</p>	<p>Friday 11th February 2022, 8.30am.</p>
<p>Internet Issues</p>	<p>Cr. M Christian requested due to recent email outage issues a review into the .pn server capabilities be undertaken by PIO.</p> <p>To add this to the list to work on during the SDP Workshop.</p>
<p>Community Consultation Cruise calls</p>	<p>First Cruise ship scheduled for September 2022. Tourism is beginning to work on what Tourism will look like during the pandemic on Pitcairn. Tourism is seeking permission to approach the community to ask questions on how they see where they will sit within tourism support such as COVID-19 protocols such as masking, risk assessments, divisional liaising etc. as the time comes. Proposals will be put to council as information is collated.</p>
<p>Presentation to Administrator Mark Tomlinson</p>	<p>Mayor Charlene Warren presented Administrator Mark Tomlinson on his last official Council meeting with an HMS Bounty Model as a thank you for his time and work on Council and with the community over his term.</p>
<p>Meeting Closed</p>	<p>Meeting closed at 3.30pm</p>

Next Meeting.	Next Regular Council meeting set for 9.00 am Wednesday 16 th February 2022.
	SDP Workshop date set for 19 th January 2022, and 21st January 2022.
Approved <i>16/02/2022</i> .	Mayor Charlene Warren. 



Approved